

Minutes Taken from Colwinston Ford Project Meeting – 3rd May 2022

Present

Richard Gibb (RG)	Alan Carr (AC)	Julie Lloyd (JL)	Miles Davies (MD)
Jo Foxall (JF)	Noni Bates (NB)	Liz Stone (LS)	Ed Lewis (EL)
Brian Morris (BM)	Carl Hadley (CH)	Julia Olsen (JO)	Cynthia Gibb (CG)

Apologies

David Viera (DV) Pam Haines (PM)

ACTIONS AGREED

- New Secretary – Miles Davies

FINANCIAL POSITION

- Colwinston Community Council have £15,650 from the Stronger Communities Grant (CCC grant contribution (20%).
 - Money needed to cover work on Mediaeval Well enclosure restoration £8,960 and Woodland fencing £2580.96 .
 - Extra costs - £234.00 is set aside for planting willow trees. Pond and Wetland planting £428.00.
 - Identification of tree condition within woodland and purchase of Tree Felling Licence £450.00
- Money set aside for Pond liner and underlay £3700.00 may be used for Ash tree felling.
- We need a bank account set up. **(BM)**
 - Need spreadsheets created to understand costs. CH will create a spreadsheet. Brian Morris will provide Carl Hadley the numbers. **(BM & CH)**
 - Once the bank account is in place and Old Ford Project Group formalised, we can apply for a grant/donation for the work the group decide upon.

PERSONAL LIABILITY OF TRUSTEES

- Trustees act collectively and are responsible. Trustees can be personally liable.
- The Community Council covers liability until OFP (Old Ford Project) Group is formalised.
- Colwinston Cricket Club pay £85 a year for Public Liability Insurance according to Alan Carr. We need something similar for OFP. **(AC)**
- Nobody owns the pond/woodland area. The Community Council has put in an application to take ownership of this land.
- Current clerk is leaving, and a new clerk has been appointed to help in the future.
- Once land ownership has been passed to the Community Council insurance is covered by them until OFPG is formulated.
- Large document sent by PH, read out in meeting by RG. **This will be attached separately.**
- Essentially the Trustees will be liable and Public Liability Insurance is then required.

HEDGEROWS/WILLOW TREES

- All wildflower seeds have been planted. Should bloom in the summer.
- Pheasant Acre has missed 3 deadlines for planting the Willow Trees. The original trees have poor root systems so new trees in pots have been ordered and Pheasant Acre will keep them to plant in October.

COMMUNICATIONS

- Need an open meeting on site so people can ask questions.
Probably will be an evening in late June, in the same week as fete week
- NB will confirm whether Conway does the walking treasure hunt. **(NB)**
- Need this information in a Newsletter, to encourage people to come etc.
- Liz Stone is seeing Ceri Hofrock in a meeting on 4th May. Will mention this. **(LS)**
- School keen for an outdoor area. Get children involved.
- Twitter will not be suitable so use photos to increase engagement along with Outdoor Meetings, Newsletter and Facebook.

CLAPPER BRIDGE

- Jonathan will complete the installation of the bench between 4th – 6th May.
- Sedum has been put in, more to follow when Jonathan completes his work on the back wall.
- Gardeners World made a stone gabion with sedum around it, it was agreed that we should look into this idea for some of the seating.

WELL UPDATE

- Jonathan could insert an extra style to link up to the path. This is a separate cost to the money set aside for the wall.
- Need a regular wood chippings supplier.
- Suggestion to have a gabion bench on both parcels of land.
- Use any spare slabs we have left over from the Old Well Restoration for Triangle in front of the Well wall where a gabion bench could be placed.
- Julie Lloyd will ask Richard Williams Jones about donating broken slabs **(JL)**

BULBS

- Bulbs need to be ordered now but they won't arrive until autumn £137.16.
Community Council can claim the VAT back. **(CG & BM)**
- We may still need wet area plants.

MANAGEMENT OF WILDFLOWERS

- Cutting back the site is a twice a year job. Normally April and Sept.
- Need strimmers. We can hire a strimmer/s if none available.

POND MANAGEMENT

- We could use a hand pump from the well to transfer water to plants or top up the pond if needed.
- 2 wells in the wood. Currently one of them has been found.

ARCHAEOLOGICAL INVESTIGATION OF WOODLAND WELL

- Clear the ivy.
- When the well is uncovered, we may need safety rails around it.

WOODLAND MANAGEMENT

- Need a big grant to sort the wood out.
- Need to know what trees can be cut down or pollarded. Cardiff Conservation Group will help. **(EL)**
- We need to retain the cut down wood for projects.
- RSPB have been contacted, further updates to follow. **(JL)**

AOB

- Need to get insurance and bank account sorted out
- All Villagers can participate in group activities. We will ask in the Newsletter for ideas.
- Liz Stone will provide 2 Oak trees. **(LS)**
- Meeting Minutes will be put on the website. **(MD & CH)**
- We need to start planning any future projects. Any ideas/costs to be discussed at the next meeting once the Group is formalised. Then we can start any Grant Applications for Woodland Outdoor School, Bird Hides, Walkways, Benches etc. **(ALL)**

Date and Time of next meeting:

Tuesday 14th June at 7.45pm in The Village Hall.